



## DELHI PUBLIC SCHOOL-SONEPAT

### SERVICE BEFORE SELF

This means that we serve others willingly, graciously and selflessly. We should not expect anything in return for our service because there is greater pleasure in giving than in receiving. By serving others we serve God.

### GENERAL INFORMATION

Address	: Bahalgarh – Meerut Road, Khewra, Sonapat, Haryana
Tel. Nos.	: 0130 - 6611000; 9811152077; 8930612635
Fax	: 0130 - 6611007
E - mail	: contact@dps.in, dps_so@rediffmail.com
Website	: www.dps.in/school/boarding information

### BOARDING CONTACT DETAILS

Email	: <a href="mailto:contact@dps.in">contact@dps.in</a> ; <a href="mailto:hmbordering@dps.in">hmbordering@dps.in</a>
Email for Appointments	: <a href="mailto:contact@dps.in">contact@dps.in</a>
Head of School	: 09671784777
Senior Boys Hostel	: 0130-6611000, Ext- 47
Junior Boys Hostel	: 0130-6611000, Ext- 45
Girls Hostel	: 0130 - 6611000, Ext-46
Senior Boys Warden	: 08930612635
Girls Warden	: 09416018060
Junior Boys Warden	: 09416009010

#### POINTS TO BE NOTED -

1. All Teachers are available at the Email: - contact@dps.in and dps\_so@rediffmail.com
2. You may login on the website, enter your password and send your communication to the concerned teachers. (*Flow chart on page no - 6*)
3. Parents are requested to adhere to the telephone timings. Phone calls will not be transferred to their ward before/beyond the schedule time. **Telephone timings** are put on the boarder's circular on the home page of [www.dps.in](http://www.dps.in) under communication.

## FROM THE DESK OF THE SCHOOL MANAGEMENT

Dear Boarders,

### 'Raise the Bar - Sky's the Limit'

We only get what we believe that we deserve. **Raise the bar**, raise your standards and you will receive a better outcome. See the **invisible**, believe the **incredible**, and achieve the **impossible**.

We have opened the brand new school year 2018-19 with undaunted belief in the slogan - **Raise the Bar- Sky's the Limit**.

On behalf of **Delhi Public School, Sonapat** fraternity, we welcome you to the **DPS Sonapat** boarding. The boarding at our school is a journey of self-discovery for the young boys and girls as they grow to young adults. Of course, the school will equip them to excel in academics, and to be savvy in the use of technology. But equally, knowledge is to become a liberating experience as the boarders will be encouraged to discover their interests, talents and aptitudes, and learn to form opinions and role in society. This is achieved in a nurturing environment, where the **mentor** and the **mentee** live a shared life, as if in a **gurukul**, yet adapted to this millennium. An important feature of this process is the school's provision of rich choices, be they in courses of academics, in the range of clubs, in artistic, creative and intellectual activities, and in sports and adventure. Engagements with ecology and heritage become like breathing in and breathing out, as indeed engagements with the community, within the school, in rural areas, or through NGOs. For a **Dipsite**, society comes before self.

If leadership is the ability to take decisions and to find solutions for the larger good, a **Dipsite** imbibes it on the sports field, through international interactions, and through positions of responsibility provided in school. The school aims not just to nurture the student through his formative years, but also to place him on a path of life-long learning, always with roots firmly entrenched in the soil. A **Dipsite** is a leader with understanding, intelligence, sensitivity and an inclusive attitude.

- The school has a **robust complaint** and **redressal procedure**, driven on the philosophy of self-discipline. Any **errant behaviour** of a student is brought to the notice of the Head of Boarding. The pastoral team in the House, comprising of the Houseparent, Resident Tutor, Mentor and Matron, address the issue immediately by counseling the student. The Academic Coordinators (depending on which section the child belongs to) extend their support and guidance to the pastoral team in handling such cases.
- Repeated transgressions of school rules or violation of the **code of conduct** are brought to the notice of the Principal. The Principal then convenes a meeting of the **Disciplinary Committee** and a collective decision is taken regarding the appropriate consequence. A written complaint is sent to the parents. In extreme cases a child may be suspended or rusticated.
- Prefects play an important role in the process of maintaining general orderliness and guiding students along the right lines.
- For parents wishing to bring any concern or suggestion to the notice of the School, the first point of contact is the Houseparent. He or she will address the issue directly or take it up with the appropriate authorities depending upon the nature of the problem.
- Parents may directly approach any of the authorities if the matter is urgent or serious or demands confidentiality. Once the matter is resolved and action is taken, information is sent to the parents.
- The young pupils who go out of **DPS, Sonapat** will carry in life and in their conduct the bold imprint of this institution, the stamp of self-discipline, of character, of chivalry, of dignity, and of good behavioral qualities on which higher citizenship is based.

## The Vision of the School

The **Delhi Public School, Sonapat** envisions to be a vibrant community of compassionate learners and thinkers for whom excellence is a credo. In a nurturing, stimulating, safe and caring environment, students are able to challenge themselves with zeal and commitment, thereby attaining standards of distinction in whatever they undertake. In order to ensure that students attain their goals, there is a common code, which is clearly understood and practiced by all members of the community. The ideal state of discipline is self-regulation. When we do the right things without being watched, we are considered to be disciplined. Rules and codes are meant to provide a frame of reference for socially accepted behaviour. Clarity of expectations promotes harmonious living wherein we can lead responsible fulfilled lives and become contributive members of society.

The **purpose** of the code is:

- *Create a stable predictable environment. Children and even adults need stability so that they feel secure and can take charge of their own behaviour.*
- *Help make predictions about what others are most likely to do.*
- *Teach effective behaviour.*
- *Be pragmatic, based on good principles and values.*

We believe that under the right conditions, our students can achieve extraordinary things. We provide the best and expect our students to follow the rules and regulations. Kindly create a sense of belonging and involvement in your child. We trust that the year **2022-23** will truly be one of fresh visions and mighty breakthrough as we work together to **'Raise the Bar - Sky's the Limit'**.

## From the Desk of the School Heads

To get the best from the school for your child, you are advised to maintain close contact with the school. We earnestly recommend that parents and guardians should look into their ward's progress by login at school website. Kindly request or e-mail for your password for the login. Children will not be allowed to go home during school term (even after the cycle test Parents are requested not to fix any social engagement or medical appointment during working hours.

As the medium of instructions in the school is in English, students should be helped to follow their work easily and intelligently by a certain amount of regular conversation in English at home during vacations. All school activities/ functions/ syllabus/assignments/circulars are put on the website and parents are requested to ensure that they go through it regularly. The photo gallery on the school website carries photograph of the events which you may access.

Students are not allowed to keep money with them. If the students are carrying, they may deposit it with the warden for safe keeping and the same may be done for cameras and phones. The parents must meet the Nurse and doctor on duty regularly on their visits to give information regarding medication during vacations or, if, any medication has to carried forward.

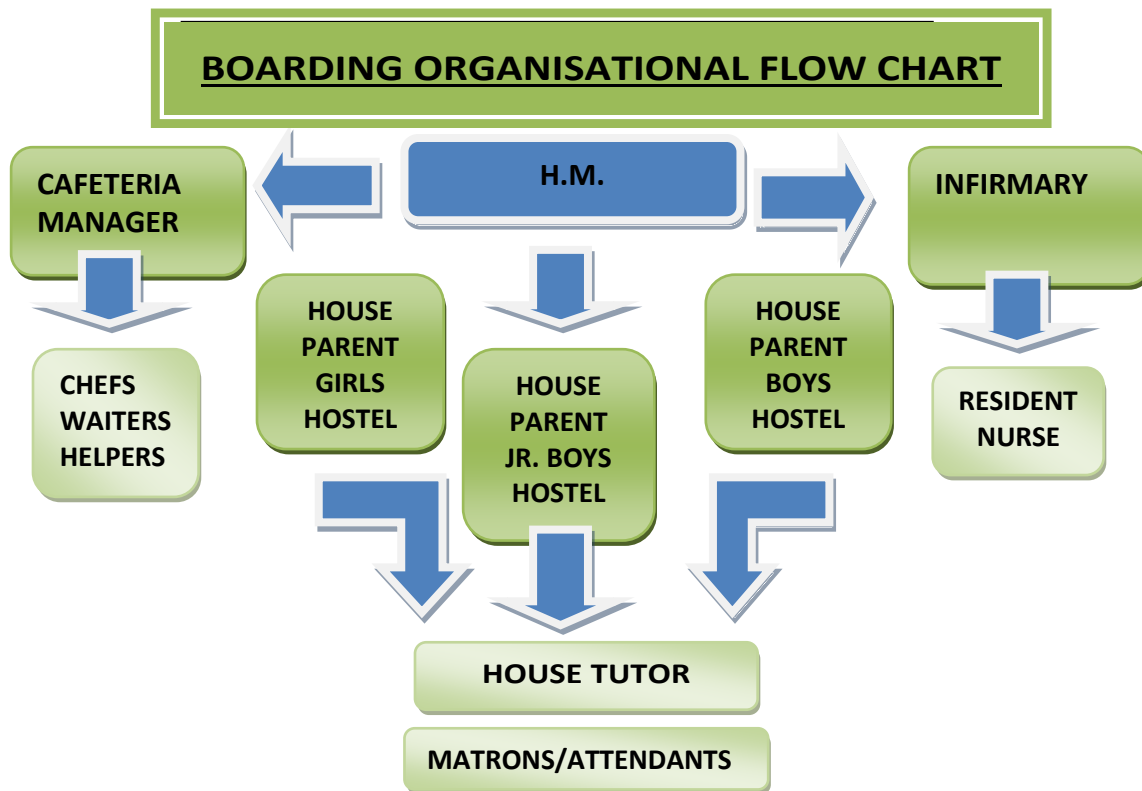
Kindly encourage your child to follow rules and hence ensure that you as a parent follow rules. If the school confiscates any articles which are forbidden, then the school shall take strict action against the ward. The school reserves the right to decide on to your ward's participation in various co-curricular events which may be held outside the school campus or out of station. Students are allowed to get simple mobile (with no internet connections). Mobile have to be deposited with the House parent. Mobile are issued during the out pass. Any mobile found in custody of the student will be confiscated. Confiscated mobile will not be returned and penalty shall be charged.

The weekly boarders shall be allowed to go home during the weekends provided the parents send an application by Wednesday prior to weekend. The school reserves the right to cancel the leave.

All leave applications should be signed, scanned and then sent via E-mail. No telephonic permission should be sought.

# INTRODUCTION TO DPS BOARDING LIFE

## PASTORAL CARE, FACILITIES AND THE ORGANISATIONAL STRUCTURE



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## PHYSICAL FACILITIES & CAMPUS LIFE

### Residential Facilities - Home Away from Home

Residential facilities are based on the principle of "*Home Away from Home*". Efforts are made to provide an atmosphere where the young minds grow, rather than pamper them with luxury. The school houses students both from India and abroad which lends a truly global flavor to the school.

The school has a full-fledged **pastoral block**. Each child comes under the care and guidance of a house parent. Children live in purpose-built air-conditioned accommodations, sharing three to four in a room for students of class 6 to 12. The students of class 3 to 5 may reside in a fully furnished and air conditioned dormitory housing 8 to 10 students. Care is being taken to provide them with entertainment facilities to offer them a relaxing atmosphere. Each dorm and room is under CCTV surveillance.

### LAUNDRY SERVICE & THE BARBER SHOP

We have our own **laundry house** which is monitored totally by the house-parents along with the house keepers. Children follow the laundry schedule as per the boarding rules. Class II – V is monitored by the matron and class 6 upwards are expected to send their clothes for wash to Dhobi on their own.

The barber at the in-house Barber Shop is provided once every week.

### SCHOOL TUCK SHOP

The tuck shops in the school campus are well equipped with stationery, uniforms and other daily need items like toileterries, bed sheets, undergarments, battery-cells. The students may indent their requirements at the tuck shop. Monthly bills of the same are deducted from the imprest of each student.

### ORGANIC CAFETERIA

The school boarding house has a kitchen, which serves menu of mixed vegetarian and non-vegetarian dishes. Continental and Chinese/Korean/Thai food is also served to satisfy the taste bud and also to open the students to multi-cuisine spreads. Teachers on duty at the dining hall guide students about table etiquette and manners. Special food as per the doctor's advice is provided to ailing students.

### CAFE EATOPIA

#### THE CANTEEN

The school has a canteen called '**CAFE EATOPIA**' which is open for both day scholars and boarders. The boarders are given fixed amount per month to spend in the canteen. No cash is ever handed to boarders; they sign and buy their eatables from the canteen.

### INFIRMARY

#### Health & Hygiene of the Students

The school has well equipped, air-conditioned 8 bedded infirmary. The infirmary is looked after by the qualified Staff Nurse. Care is taken to provide good and timely medical facility to the students. A health check-up is conducted each term. The infirmary in the school is equipped to deal with minor sickness/illness. Trained nurse is appointed full time to look after the children. Records of individual growth parameters like height, weight, etc. are regularly communicated to parents. In case of hospitalization the bills are remitted to the parents. For any sickness, if the school has to consult a specialized doctor, the parents will be informed. The parents have to submit a medical certificate and also inform the school infirmary of any medication the child was under at the time of admission or when the student reports to school after the vacation. A sick child should not be sent to the school.

## PASTORAL CARE

### DORMITORY RULES

**House-parents' Access** - House-parents have access to students' rooms at all times for purpose of monitoring. The school authorities have the right to conduct searches and check the belongings of students.

**Locking Doors** - Students may not lock doors from the inside when in the room. Indecent and offensive poster is not allowed. No locking facility is provided in the room.

**Cleanliness** - Students are expected to keep their room and its surroundings neat, clean and tidy.

**Cooking Facilities** - No cooking by students is allowed anywhere except in the designated area in hostel.

**Dormitory Visitors** - Students visiting dorms in which they do not reside can do so only with prior permission of the concerned houseparent. Visiting alumni with friends or relatives are not permitted to stay in the hostel at any time. Parents and other visitor are not allowed to enter any of the hostel wings.

### DAILY ROUTINE

All students are required to participate in the daily routine. Prior sanction by the relevant authority is required for any kind of absence.

#### Specific Daily Routine Guidelines -

Attending all school activities, (evening assembly) and on time.

Fulfilling all academic requirements adequately and to the best of one's abilities.

Not going to dormitories during school time without permission.

Regular participation in clubs/morning workout/evening games.

Presence at all school functions.

No absenteeism from examinations without permission

### COMMUNICATION

The parents are allowed to call their wards at the specified time .Phone calls beyond the specified time are not put through to their wards. Parents may go through the timings put on the website. Boarders are allowed to send E-Mail once every fortnight. However a fresher is denied this for the first month after they are admitted. Even phone calls are barred for the newcomer boarders for the first initial month. The new admitted boarders/day scholars are referred as **FRESHERS**. No permission is granted on the phone. The parents are requested to seek any permission or request via the fax or the scanned application via E-Mail. Each parent is given a **LOGIN ID** and a **PASSWORD** which ensures the parent a direct access to their ward's academic performance. It also gives the parents an opportunity to send their queries to any teacher via the **LOGIN**. The students' academic evaluation is put on the **LOGIN** regularly.

### VACATION/ OUTINGS

The annual schedule on the website gives the detail of the holidays/vacations. The parents must ensure to send their ward back on time to the school. Any delay should be notified to the house-parent/school authority well on time. Students are allowed to stay in the boarding house for all the vacation except the summer vacation. Parents may inform the school authority to avail the school transport for their pick up and drop facility to few authorized points before and after the vacation. The school transport facility may be availed only for the authorized vacations. The school arranges the Airport pick up and drop facility. The students are authorized outing once a month. The parents are allowed to take their wards out or meet them on these outings.

# HOLISTIC DEVELOPMENT PROGRAMME

## CELEBRATIONS

### BIRTHDAYS, NATIONAL/RELIGIOUS FESTIVAL

Days are fixed for the birthday celebration. It may be celebrated during the evening games time. The HOUSE-PARENTS will organize the birthday parties. The House-parents reserve the right to change the time. Children having birthday in a particular month will celebrate the birthday together on the fixed day of every month. A birthday cake is ordered and the assorted snacks decided by the cafeteria manager are served to all the children. Music, dance and party games are organized by the Hostel Head Boy & Head Girl in coordination with the house=parents, other boarders and the performing arts department. The birthday student is presented a card. on specified Saturdays and Sundays skill based activities are also organised for them.

For the national/religious festival celebrations, the house-parents organize a cultural programme with the help- of performing art and sports faculty and special lunch/dinner is arranged. Photographs are clicked then put on website (photo-gallery). Parents must visit the image gallery to download recent photograph. All festivals are observed at the boarding like *Díwali, Idul-Fitr, Holi, Christmas, Makar Sankranti/Pongal/Lohri, Republic Day and the Independence Day.*

## GAMES & SPORTS

### PHYSICAL FITNESS AND PROFESSIONAL EXPOSURE

Games are central to the **DPS, Sonapat** curriculum not just because students enjoy them, but because they embody many qualities in which the school believes. Learning to win and lose, to lead and be led, to push oneself to and perhaps beyond one's limits, to think as part of a team, to know when to strive for more and when to acknowledge defeat, these are all part of learning to be human. Consequently, **DPS, Sonapat** aims to give every boy the chance to benefit from learning through sport by playing and being taught the sport of his choice at the level appropriate to his abilities and interest. There is a vast range of sports available like Soccer, Golf, Horse Riding, Swimming, Cricket, Basketball, Lawn Tennis, Table Tennis and Archery. All the games are coached by masters and professional coaches

Ashish Nehra Cricket Academy would be launched in *April 2018* to enable professional training in cricket to the students.

*Pinnacle Table Tennis Academy* has been training our **TT players** since long and from **April 2018** it would operate at our own Auditorium (Multi- Purpose Hall).

## HM'S EVENING

To showcase the unexplored talent in our boarders, to inculcate the strong sense of socialization, to prepare them in event management initiatives, to hone their oratory skills, we engage them in the rendezvous of talent on the **HM'S Evening**, which concludes with a dinner with house-parents, tutor-mentors and a few invited guests.

## PERFORMING ARTS:

Our school exposes our students to various forms of performing Arts .Without the existence of a performing arts program, students would have to venture outside of their everyday routine and this would make the probability of them discovering an appreciation of arts more unlikely than if they attended a regular performing arts program in school. The performing Arts faculty offers exposure in Indian vocal, western vocal, Indian instrumental music, Indian classical dance, arts and craft. Students of our school are held to a very high standard of performance. Performing Art program provides a medium for self expression. The evolution of performing arts has allowed for positive self expression as it promotes a positive way to relieve angst, displaced anger, stress. The western and Indian music club boasts of wide range of instrumental and vocal music opportunities special classes for percussion are also conducted in the boarding on specified days. Students get their degree in music in music from *Prachin Kala Kendra* along with their academic pursuits.

## SPARKLING MINDS-FACULTY FOR SPECIAL NEEDS STUDENTS

*Delhi Public School, Sonapat* has a sound faculty which provides 'Psychological Services' with the premise that K-12 educators are the back bone of our society.

The special educators and counselors of **DPS, Sonapat** are trained in handling our special needs students by helping them to improve academic engagement, support diverse learners and provide interventions for various psycho-educational problems of students and optimizing their potential for successful integration with academics and society. They are equipped with education strategies and interventions for learning disability, problems due to low IQ, ADHD, Academic deterioration, under



achievement, Exam phobia etc. Many of our students with above disability have done wonders in their academic journey and are well placed in good higher educational institutions. The School's inclusive program is wide-based, goal oriented and child centered, encompassing all the benefits provided by CBSE board. The faculty works under the name of '*Sparkling Minds*!'. The school also provides psycho-educational services to the students and parents.

### THE N.D.T.V SCHOOL T.V VIDEO EDUCATIONAL PROGRAMME

Delhi Public School, Sonapat has collaborated with NDTV for 'NDTV School TV - Video Educational Programme. Our students have been trained by the experts of N.D.T.V on technicalities of videography, equipment maneuverability, editing and various other technicalities of film making. They have been trained to study various camera angles and its execution, technique of shooting various shoots, video stroke camera editing nuances sound effects and dubbing. They have also visited the N.D.T.V head office to get first hand insight into the way news is reported and broadcasted.

Our students-N.D.T.V team has been equipped to perform all the photography and videography by themselves for all school events, activities, competitions and film making. Now the school does not have to call upon professionals as the students are competent enough to deliver the services. These qualities make us one of the exclusive schools which lays emphasis on focusing on bringing out the talent in the young children. This is a step forward towards progressive education and learning to further the overall growth and development of our students.

### STUDENT EXCHANGE PROGRAM

Student exchange program is a program in which our students from the secondary level is involved in international travel where he/she tries with a host family / hostel and attends the curriculum of the school of that country along with experiencing the culture, food and art of the country. Delhi public school, Sonapat (NCR-DELHI) has exchange programs with schools in France, UK, Germany, Korea Japan etc. The sole aim is to increase the students' understanding and tolerance of other cultures, as well as improving their language skills and broadening their social horizons. The fringe benefits derived are academic opportunities, better awareness on cultural differences, personality development. The students are always accompanied by a mentor teacher.

### 'SUPER 30' INITIATIVE AT SCHOOL (IIT-JEE & NEET)

When your ward opt for science stream after class 10, you along with him/her dream for some promising career in the field of medical and engineering stream. After a lot of research and demonstration sessions we have decided to bring *Kshirja (SUPER 30)* to provide an in house coaching opportunity to our students with world famous **SUPER 30 (PATNA)** professors under the banner of *Kshirja Consultancy Services*. The benefits which you will be getting from these classes are as below:

- Your ward will be coached and mentored by the world famous **SUPER 30 (PATNA)** professors.
  - These professors successfully produced **27 to 30** selections out of 30 since last 12 years.
  - The team of professors also produced topper of **IIT-JEE 2004** and **AIEEE 2011**
  - Small batches, which leads to better results.
  - Classes will be conducted in the school campus and during weekend which saves a lot of time. The saved time can be used for self-studies which are must for success in competitive examination.
  - **Super 30 will provide paid transport for day boarder from designated destination.**
  - Synchronized approach to enrich CBSE preparation along with medical/ IITJEE examination preparation. So no need of extra tuitions for Boards
  - Syllabus is completely synchronized with School examination.
  - Complete preparation of boards and entrance under one roof.
  - Comprehensive and synchronized study material prepared by **IITians** and medical professionals.
  - Save students from crashing of confidence due to frequent change of faculty.
  - In-house preparation for IIT / medical at school campus which relieves parents from worries regarding safety and security, especially in case of girls students.
  - Faculty team comprises of top faculties from all over India including Kota Pune , Bhopal Mumbai etc.
  - All India test series and relative All India rank are provided. And many more such features .....
- For further enquiries and queries feel free to contact **Mr. Maneesh Gupta** on behalf of **SUPER 30 (9212546456)**  
**Mr. Ravish Thakur** on behalf of **DPS Sonapat (9416018010)**

## THE CAREERS - FACULTY - BEYOND SCHOOL

At **DPS, Sonapat** we strive to do the best for our students. Along with academic excellence we want to ensure that when our students pass out of school, they have a bright future ahead of them. And continuing with that tradition we have taken up the initiative to introduce our students to the best colleges and universities in the world and offer them a wide range of courses to choose from. **"Beyond School"**, the name given to this initiative is a step to broaden the horizon of our students with regards to higher education. The aim of this program is to provide information to the students regarding higher studies both in India and abroad, various scholarships available, various exams that need to be cleared to secure admission in different colleges and universities. Help is also provided to students in writing their essays and Statement of Purpose. Students are provided Letter of Recommendation to help them secure admission in the university of their choice. Regular seminars and workshops are conducted to apprise the students with the latest pattern of various competitive and qualifying exams like the SAT, TOEFL, IIT-JEE, CLAT, NEET and many more. Representatives of world renowned universities visit the campus regularly to educate the students about the various aspects of studying abroad.

Another milestone has been the association of **DPS, Sonapat** with **SI-UK Education Council** provides free support to international students with applications to UK universities, language schools and colleges. It's international university consultants are fully experienced and trained by trusted university partners and the British Council, and help guide students through each step of the application process to any UK university, college or language school.

Our association with CUAC (Canadian University Application Centre) gives our students a chance to explore the various options available to them in Canada for higher education. Most of the universities in Canada are comprehensive. Students get to meet other students from a huge range of disciplines: sciences, arts, education, engineering, nursing, drama, physical education, law, medicine, marketing multimedia etc. There are some amazing unconventional choices as well such as actuarial science, oceanography, music therapy, aerospace, biotechnology, nanotechnology and so many more. Federal government funding in university research, gives students who study in Canada close ties to cutting-edge innovation. **DPS Sonapat** has brought The University of Cambridge and Oxford University at the doorstep of our students. By introducing the Cambridge immerse and Oxford immerse program at our campus, a unique opportunity has been provided to the students of Grade XII to attend the two week summer school program at the campus of these two world renowned universities. This program will offer the students an insight into the course they want to choose for their higher education and at the same time give them a glimpse of the campus life at these institutions.

To help our students explore emerging destinations for higher education the scholarships granted by the Government of Japan have been introduced to the students. These scholarships are provided in Social Sciences and Humanities and Natural Sciences. The scholarship duration is five years with benefits that include free tuition fees, monthly stipend and one return air ticket.

For the past two years education fairs have become a regular feature at **DPS, Sonapat**. Our school in collaboration with SI-UK education council and FPP edu media Brazil, has organized several education fairs in the school campus and in Delhi where students from Grades X to XII have been given the chance to interact with universities from all over the world. **Delhi Public School, Sonapat** believes in building lasting relationships with our students and is committed towards building a bright future for all our students and **Beyond School** is a step in that direction.

## CLUBS

*we offer afternoon hobby/clubs exclusively to the boarders to imbibe creative skills*

### CLASS II - V

- Cooking without Fire club
- Science club
- Cybernetics club
- Life Skills club
- Eco Sensitivity and Social Awareness (ESSA) club

### CLASS VI-X

- Cookery club
- Eco Sensitivity and Social Awareness (ESSA) club
- Cybernetics club
- ATL club
- Photography club
- Archery club
- Animation club

## HOUSE SYSTEM

To develop qualities of leadership, self-reliance and team work, students are grouped under different Houses, distinguished by the names which signify their ideals. The selection / appointment of House Captains / Prefects is based on merit. The houses and their respective colors are:-

**Ravi House**

**Yamuna House**

**Ganga House**

- Summer sports T-shirt should be according to the House Colour.

## **FOR LOGIN**

VISIT HOMEPAGE AT [WWW.DPS.IN](http://WWW.DPS.IN)

CLICK ON LOGIN ARENA

ENTER USER NAME & PASSWORD

TO CHECK

PERSONAL DETAIL

ACADEMIC DETAILS

**FOR SCHOOL CIRCULAR**

AT [WWW.DPS.IN](http://WWW.DPS.IN)

CLICK ON DPS CIRCULAR/BOARDER'S  
CIRCULAR

**FOR BOARDING CIRCULAR**

CLICK ON BOARDING

## LIST OF THINGS FOR A BOARDER

No.	Item Description	Source
1	Four Sets of School Uniforms	From the school tuck shop
2	One Set of Khadi Uniform	From the school tuck shop
3	One Set Yoga Mat	From the school tuck shop
4	One Pair of Black Shoes	From the school tuck shop
5	One Pair of sports shoes	From the school tuck shop
6	Three Bed Covers (As per School Specification)	From the school tuck shop
7	Four Sets of School Socks	From the school tuck shop
8	Four Sets of Sports Socks	From the school tuck shop
9	Four Sets of Night Suits (summer)	From the school tuck shop
10	Quilts	From the school tuck shop
11	One blanket	From the school tuck shop
12	Two school Bed covers	From the school tuck shop
13	Three sets of bed sheets	From home
14	Three Pillow Covers	From home
15	One dozen Handkerchief	From home
16	Four Towels	From home
17	Four Hand towels	From home
18	Bathroom Slippers	From home
19	One Pair of Casual Shoes	From home
20	Two Pairs of Casual Dress	From home
21	06 sets of under garments	From home
22	Toiletries (Toothpaste, toothbrush, comb, hair oil, talcum powder, body lotion, face cream, Hand sanitizer, nail cutter)	Available at the tuck shop
23	Shoe polish (Black) with shoe brush	From home
24	Plastic toilet mug	From home
25	Soccer shoes and shin guards (Optional)	From home
26	Swimming Gown	From home
27	Swimming trunk / costume	From the school tuck shop
28	Cloth Hanger	From home
29	Paddlock and key (4 sets)	From home
<i><u>Optional: Boarders may get them if they are keen to pursue this sports/music.</u></i>		
1	Tennis racket/Roller skate/Skate Board/T.T. racket	From home
2	Musical instruments as per the activity choice	From home

- All articles should be marked with students' name using a marker pen.
- No money should be given to the student.
- No mobile phones, laptop is allowed. Confiscated items shall not be returned.
- Mobile phones must be deposited with the warden & taken during the students journeying back home, if found in possession, it will be confiscated and will not be returned. Penalty too shall be levied

# BOARDERS RULE BOOK

## CODE OF CONDUCT

This code has been drawn with the following values and principles on which the foundation of the school stands: **DPS, Sonapat** is a co-educational residential cum day school. English is the medium of instruction. **The Vision** of the school is to be the pre-eminent center of learning in the country producing future leaders with a global perspective and an Indian ethos.

The **values** on which the code of conduct has been drawn up are:

- Self-Monitoring, Self-Regulation and Self-Responsibility.
- Accountability, Appreciation, Concern for others, Cooperation, Integrity,
- Transparency, Openness and Trust.
- The specific aims and objective of the school's values, ethics and ethos are to:
- Promote curiosity, independence of thought, lifelong learning, and fearlessness to explore intellectual realms.
- Growth towards self-discipline and self-awareness.
- Growth towards an internalized ethical code.
- Courtesy towards all staff and workers, at all times.
- Development of social sensitivity and responsibility towards the environment.
- Ensuring a safe and healthy community.

The Basic principle of the School is respect for all individuals, be it staff, teachers, students, juniors or seniors hence **violence of any kind is unacceptable**. The school serves students from traditional Indian homes as well as from others cultures. While the school defines its own expectations, all members of the School must be sensitive to the values of others, which may differ from their own. The School staff at the boarding stands in the role of parents to students.

The School's Staff is here to help students uphold school values and ethos. The School **CODE OF CONDUCT** is available to any student seeking clarity, help or guidance in all matters relating to school conduct. Students are expected to honour the code of conduct, both within the school and when they travel outstation to represent the school. When student's behaviour does not meet required standards, the disciplinary committee will oversee disciplinary action and inform parents, house-parents, coordinators and other administrators as necessary.

All disciplinary action is viewed as a learning opportunity for students to adopt more responsible behaviour. Ignorance of school code, rules or disciplinary guidelines will not be accepted as an excuse for breach of discipline.

Upon joining the school, all students must read, understand and agree by the school's code of conduct.

## VALUES AND PRINCIPLES: Code of Conduct

### Residential Life

**Dress Code:** There is a uniform at the school, which requires neatness, modesty and standards generally accepted at educational institutions. At all times, the school respects local communities by dressing appropriately so that it does not hurt their sensibilities.

The dress code for various occasions is described below:

**Classes:** Prescribed school uniform.

**Games:** Prescribed school kit

**Formal and special occasions:** 'National Dress' or appropriate formal attire for boys.

**Trips:** as indicated by school authorities.

**When representing School within the city or outstation:** uniform or as indicated by school authorities.

**While returning from or going for vacations:** School uniform

**School outings:** School uniform to be worn all times.

The houseparent will decide appropriateness of dress for school. Prefects and staff are responsible for enforcing the dress code and may ask students to return immediately to the dormitory to change.

### **GENERAL**

**Electronic Items** - In keeping with the changing times and the growing needs of our young adults, DPS, Sonapat allows possession of audio 'ipods' Discmans, MP3 players, for students of grade 8-12. However, these items must be registered with house-parents on arrival at the school. These may be used only in houses at designated times. Any violation of these rules will attract penalties and the items will be confiscated. The school does not take responsibility for any such items which may be misplaced or stolen.

**Monetary Transactions** - Students are not allowed to have money in their possession. They have to hand over any cash they may have, to houseparent in a sealed envelope, with their name and amount written on it. Any other money will be considered illegal and will be confiscated. Students are not permitted to sell personal belongings.

**Breaking Bounds** - Students at all times are expected to stay within the designated school campus. Breaking bounds constitutes an offence and will invite a consequence.

**Network Storage** areas are treated like school lockers. They are to be respected as personal individual spaces, yet are open to inspection by the school authorities.

**Academic Practices** - Integrity, honour and discipline should form the basis of all academic practices. The following acts of non-compliance / violation will invite consequences as deemed fit by relevant authorities:

- Plagiarism
- Not meeting deadlines for submission of assignments.
- Willful destruction of fellow students work, both academic and non-academic.
- Passing off fellow students work as one's own.

- using unfair means during examination. The person found copying and the one willfully aiding it will both be held responsible.

**Language** - Use of obscene language or profanities is not expected of students of the school.

**Coercion** - Forcing a fellow student to do things which violates their own space or the code of conduct of the school, constitutes coercion. This will be viewed very seriously and dealt with accordingly.

**Physical Violence** - Students need to conduct themselves with dignity at all times. Physical violence violates a person. The school has zero tolerance for this.

**Bullying** - The act of bullying or intimidation goes against all tenets of socially accepted behaviour. Offences of this nature are considered serious and there is zero tolerance for this.

**Acts of vandalism, Theft and Disruption** - Students must respect school property. Vandalism and theft will not be tolerated. Offences of this nature are considered serious, and dealt with severely.

**Library Books** - Books are a treasure house of information and a shared legacy of the school. They need to be cherished. Defacing, stealing of library books is an offence and will invite a consequence.

**Sexual Harassment** - Sexual harassment or inappropriate sexually motivated words or actions are unwelcome. Unwarranted touching can be embarrassing and humiliating. Students should avoid all words or action which could be taken as sexual advances. The School is safe, protective and nurturing environment. We intend to remain so. Therefore we regard all forms of harassment and in particular, sexual harassment as inappropriate. Violation will invite consequences as deemed fit by the code of conduct/disciplinary committee.

**Pornography** - The School defines pornography as viewing, being in possession of or downloading material that is sexually explicit and against the values and ethos of the School. Students violating this norm will face disciplinary action. The School Authorities have discretion to decide what materials are considered inappropriate and run counter to the values and ethos of the school.

**Substance Use** - The possession, consumption, dealing with alcohol or tobacco by students is a serious offence under the Indian law and will invite a serious consequence. The possession, consumption or dealing in drugs is an offence under the Indian Law and will lead to immediate expulsion.

## DISCIPLINARY RESPONSES

The purpose of the disciplinary policy at the school is to ensure high safety standards and personal growth of students. Recognition that students tend to respond differently, the policy allows for variable consequence within the frame of reference. The objective is to help students reflect, take responsibility and change behaviour.

Repeated violation of the same disciplinary infraction will be considered disobedience. This defiance in accepting correction for having poor choices will result in more severe disciplinary action.

**Process for every disciplinary situation:** For major code violation a disciplinary committee will be appointed by the Principal. This committee will include the PVC/ Principal / Vice Principal, Dean of welfare, House Parent, and Teacher. The Senior School Prefect and a student representative may be invited at the discretion of the Principal to join the committee.

The Committee will conduct an investigation by contracting relevant people, in order to get as complete a picture of the



situation, as possible. From the information gathered, an appropriate disciplinary action plan will be drawn up by the committee and subsequently enforced.

### DISCIPLINARY CONSEQUENCES

The consequences are based on the recommendation of the committee and the severity of the violation. These may include but are not limited to any of the following:

- Counseling followed by a letter of apology.
- Work assignment: written self-reflection on topics that will raise a student's knowledge or ethical awareness.
- Community service and social welfare.
- Writing a letter of apology to parent and staff and / or other student stating what the misbehavior was, why it happened, what has been learned and what will be done to change the behaviour.
- Cancellation of outing for the term / year.
- Forfeiting the right to participate in house/school activities or representing School.
- Letter home informing parents of the situation.
- School authority telephones the students' parents and seeks a meeting with them.
- Suspension and student to be sent home.
- Parents to withdraw the student.
- The student to be expelled.

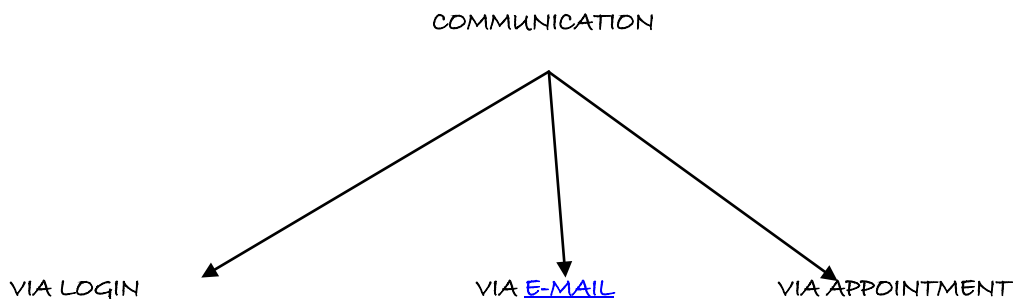
Additional consequences may also be included at the discretion of the school.

The Code of conduct is aimed at creating a harmonious community, for which self-discipline is vital. Hence, apart from what is mentioned in the code, rules and regulation communicated by the School from time to time need to be adhered to.

The Code of Conduct of the school is subject to amendment in keeping with the interest of the school and changing times.

## COMMUNICATION CHANNEL

The school believes in effective communication between the parents and staff. To ensure the same, we follow three pronged means of communication. Kindly adhere to it and you shall have a smooth flow of communication.



### FOR APPOINTMENTS:

- CALL SCHOOL : 0130-6611000: +919812427671
- MAIL AT : [contact@dps.in](mailto:contact@dps.in)
- FAX AT : 0130-6611007
- FOR TRANSPORT : +919416018080
- HM : +919671784777
- Sr. Boys: : 0130-6611000, +918901358287
- Jr. Boys: : 0130-6611000, +919416009010
- Girls: : 0130-6611000, +919416018060

### Note: -

- Boarders may access and send email regularly.
- Parents are allowed to meet/take their ward out on **2nd Saturday** of every month. The Boarders must report back latest by Sunday before 5 PM in summers and before 4 PM in winters and those boarders who avail the school bus facility must report back to the warden before school hours on Monday. No telephonic permission will be granted. Kindly fax the permission letter at 0130-6611007 duly signed or sends scanned email bearing parents sign at [contact@dps.in](mailto:contact@dps.in). at least 2 days prior to the outing.
- Parents are requested to adhere to the telephone timings. Parents calling out of the turn may not be accessible to their ward/s unless prior permission is taken.
- Parents who wish to avail the school transport for the monthly outing must put forward their request in the first week of the month. The school transport department reserves the right to cancel the facility if the request comes after the given time frame. This is due to the limited seats in the daily bus.
- Kindly use your Login to get in touch with us.
- You **MUST** visit the website regularly for the circulars and general update.
- You may see your wards academic progress by using your LOGIN ID
- School has one guest house for parents night stay on nominal charge. Parents who wish to avail this facility should send an email ([contact@dps.in](mailto:contact@dps.in)) a fortnight before.

## DAILY CURRICULUM OF BOARDERS

SCHEDULE	TIMINGS MONDAY TO FRIDAY
REVEILLE	5:00 AM
ABLUTIONS	5:00 AM to 5:30 AM
MORNING SPORTS	5:30 AM to 6:10 AM
Bath 'w' Change	6:10 AM to 6:40 AM
ROOM CLEANLINESS	6:40 AM
UNIFORM INSPECTION ATTENDANCE	6:45AM
MORNING CEREALS	7:00 AM to 7:15 AM
SCHOOL	7:30 AM to 1:30 PM
MID-DAY SNACK	10:20 AM - 10:50 AM
GUIDED PREP	1:30 PM to 2:30 PM
LUNCH + ATTENDANCE	2:30 PM - 3:00 PM
AFTERNOON SIESTA	3:00 TO 4:45 PM
ATTENDANCE	5:00 PM
EVENING SPORTS	5:00 PM to 6:00 PM
Evening Snacks + Attendance	6:00 PM to 6:15 PM
Bath 'w' Change	6:15 PM to 6:45 PM
Evening Prep	7:00 PM - 8:00 PM
DINNER & ATTENDANCE	8:00 - 8:30 PM
GATE LOCK	9:00 PM
TELEPHONE TIMINGS	9:00 - 10:00 PM
SILENCE HOUR/SELF STUDY	9:00-10:00 PM
BRUSH	10:00 PM to 10:15 PM
EXTENDED SELF STUDY (OPTIONAL)	10:15-11:00 PM
LIGHTS OFF	10:30 PM

## DAILY CURRICULUM OF BOARDERS

SCHEDULE	TIMINGS - SUNDAY & HOLIDAYS
REVEILLE	8:00 AM
Bath 'n' Change	8:00 AM - 8:45 AM
UNIFORM & ROOM INSPECTION ATTENDANCE	8:45 AM
MORNING CEREALS	8:45 AM to 9:00 AM
CUPBOARD ARRANGING, NAIL CUTTING, etc	9:00 AM to 9:30 AM
SELF STUDY	9:30 AM to 11:30 AM
HANDWASH	11:30 AM
MID-DAY SNACK	11:30 AM TO 12:00 PM
PHONE ISSUANCE	12:00 to 2:00 PM (Sunday)
AFTERNOON SIESTA	2:00-3:30 PM
ATTENDANCE	4:00 PM
EVENING SPORTS	5:00 PM to 6:00 PM
Evening Snacks + Attendance	6:00 PM to 6:15 PM
Bath 'n' Change	6:15 PM to 6:45 PM
SELF STUDY	7:00 PM - 8:00 PM
DINNER & ATTENDANCE	8:00 - 8:30 PM
SILENT HOUR	8:30 PM to 9:30 PM
BRUSH	9:30 PM to 9:45 PM
GATE LOCK	9:00 PM
EXTENDED SELF STUDY (OPTIONAL)	9:45-10:30 PM
LIGHTS OFF	10:40 PM

## MENTORING AT BOARDING

### PREP/TUTORIAL

The boarding house is well equipped with its own lounge, study hall, sick bay and indoor recreational centre. The tutorial centre is there to provide academic support program for weak and gifted students. A major thrust will be to empower students to undertake teacher assisted independent learning habits. The school follows afternoon and late evening prep for the boarders to ensure that follow up of studies is done past the school timing.

### GUIDED PREPS

The boarders undergo *guided prep* for one and a half hours in the afternoon where the teacher present provides academic support in the specified subject.

### EVENING/NIGHT PREPS

The evening/night prep is independent learning modules. The *prep schedule* is always put on the website and login for reference. The students of class 11 and 12 may opt for special week end classes for extra help.

## THE MENTORING PROGRAMME - AIMS/OBJECTIVES

**Mentoring** at DPS, Sonapat is defined as a professional relationship in which an experienced person (the **TEACHER mentor**) assists another (the **STUDENT mentee**) in developing specific skills and knowledge that will enhance the less-experienced (**STUDENT**) person's personal growth. **The teacher mentors.**

- Ensure that students have all the text books and notebooks.
- Ensure all the lockers allotted in their class have name and locked.
- A duplicate key of locker should be with mentor.
- Evening time ensure Homework is complete & preparation for tests should begin.
- Meet the subject teacher and ensure their work is discussed
- Mark their attendance.
- Meet the teachers on PTM.
- All house-parents will ensure that students line up class outside Jr. Boys hostel. Prep teachers / mentors will take their students in a line to the academic building and bring them back in line for dinner.
- Prep teachers/mentors must ensure that they leave the class with instructing students to arrange the class properly and leave it neat and tidy.
- All prep teachers/mentors must sit with their students in the **cafeteria** and no shifting of place is allowed for students / teachers. However girls will sit in their designated section only.
- For class XI & XII, the prep teachers must collect the students from Sr. block and take the girls and boys to their class. No student should be encouraged to come on their own. Each will go in a line together with teachers escort (**Attendance compulsory**). The **prep mentor** must attend the **PTM** of their boarders and take regular update. and mail the feedback to the parents after consultation with the headmaster
  - Prep Mentor must get the home work finished
  - Prep Mentor must regularly see the completion of their syllabus work as per the schedule
  - Prep Mentor must discuss with headmaster if the student needs any extra coaching in any specific subject
  - They must have all their meals with their class.
  - They must strive to build a rapport of counseling and ease with their students

Classes	Mentors/Prep Teachers
II ,III, IV	Ms Lipi Sarkar/Mr. Sukanto
V	Ms. Nanawaty
VI	Ms Alka
VII	Ms Priyanka
VIII	Ms. Vasudha Gill
IX	Ms Puja Gupta + Ms Shivani
X	Ms Kriti
XI/XII	Ms Manpreet (Science), Mr Dahiya (Commerce), Ms Gunjan (Humanities)

## Holidays 2022 - 23

Holidays	Date / Day
Good Friday	15 April, 2022 (Friday)
Ram Navmí	10 April, 2022 (Saturday)
Mahavír Jayanti / Ambedkar Jayanti	14 April, 2022 (Thursday)
Budh Purníma	16 May, 2022 (Monday)
Summer vacation (Classes - Nur-V)	26 May - 02 July, 2022 (Thursday - Saturday)
Summer vacation (Classes - VI-XII)	01 June - 02 July, 2022 (Wednesday - Saturday)
Eid	10 July, 2022 (Sunday)
Independence Day	15 August, 2022 (Monday)
Muharam	09 August, 2022 (Tuesday)
Rakhi	11 August, 2022 (Thursday)
Janamashtami	18 August, 2022 (Thursday)
Autumn Break	01-05 October, 2022 (Saturday - Wednesday)
Gandhi Jayanti	02 October, 2022 (Sunday)
Diwali Break	22-26 October, 2022 (Saturday - Wednesday)
Haryana Day	01 November, 2022 (Tuesday)
Gurunanak Jayanti	08 November, 2022 (Tuesday)
Winter Break (Classes - Nur-IX)	23 December, 2022 - 07 January, 2023 (Friday - Saturday)
Winter Break (Classes - X-XII)	23-31 December, 2022 (Friday - Saturday)
Christmas	25 December, 2022 (Sunday)
Republic Day	26 January, 2023 (Thursday)
Maha Shivratri	18 February, 2023 (Saturday)
Holi	7-8 March, 2023 (Tuesday - Wednesday)

## SCHEDULE FOR BOARDERS 2022-23

<p>Class XII Boarders to report on Friday, 18 March 2022 latest by 5:00 PM</p>	<p>Session for class XII begins on Monday, 21 March, 2022</p>
<p>Orientation For new parents, Classes Nursery - X Saturday, 02 April 2022</p>	<p>Saturday, 02 April, 2022</p>
<p><b>Summer Break for classes Nur-V</b></p> <p>- The boarders may leave on 25 May 2022 after the school hours.</p> <p>- The boarders must report back on Sunday, 03 July 2022 between 9:00 AM - 4:00 PM</p>	<p>Thursday, 26 May - Saturday, 02 July 2022</p> <p>School reopens on Monday, 04 July 2022</p>
<p><b>Summer Break for classes VI-XII</b></p> <p>- The boarders may leave on Tuesday, 31 May 2021 after the school hours.</p> <p>- The boarders must report back on Sunday, 03 June, 2021 between 9:00 AM - 4:00 PM</p>	<p>Wednesday, 01 June - Saturday, 02 July 2022</p> <p>School reopens on Monday, 04 July 2022</p>
<p><b>Autumn Break for all classes</b></p> <p>- The boarders may leave on Friday, 30 September 2022</p> <p>-The boarders must report back on Wednesday, 05 October, 2022 between 9:00 AM - 4:00 PM</p>	<p>Saturday, 01 October -Wednesday, 05 October 2022</p> <p>School re-opens Thursday, 06 October 2022</p>
<p><b>Díwali Break for all classes</b></p> <p>- The boarders may leave on Friday, 21 October, 2022 after school hours.</p> <p>- The boarders must report back on Wednesday, 26 October 2022 by 5:00 PM</p>	<p>Saturday, 22 October - Wednesday, 26 October 2022</p> <p>School re-opens on Thursday, 27 October 2022</p>
<p><b>Winter Break for classes Nursery - V</b></p> <p>-The boarders may leave on Thursday, 22 December 2022 after school hours.</p> <p>-The boarders must report back on Sunday, 08 January 2023 by 5:00 PM.</p>	<p>Friday, 23 December 2022 - Sunday, 08 Jan 2023</p> <p>School reopens on Monday, 09 January 2023</p>





<p><b>Winter break for classes VI-IX</b></p> <p>-The boarders may leave on Thursday, 22 December 2022 after school hours.</p> <p>-The boarders must report back on Sunday, 08 January 2023 by 5:00 PM.</p>	<p>Thursday, 23 December 2022 - Sunday, 08 January 2023</p> <p>School reopens on Monday, 09 January 2023</p>
<p><b>Winter break for classes X-XII</b></p> <p>-The boarders may leave on Thursday, 22 December 2022 after school hours.</p> <p>-The boarders must report back on Sunday, 01 January 2023 by 5:00 PM.</p>	<p>Thursday, 23 December 2022 - Saturday, 31 December 2023</p> <p>School reopens on Monday, 02 January 2023</p>

- NO WINTER BREAK FOR CLASS X AND XII.
- NO BOARDER WILL BE ALLOWED TO LEAVE DURING THE EXAMS DAYS.
- NO LEAVE WILL BE SANCTIONED DURING THE EXAMINATION DAYS.

## SCHOOL ACADEMIC TIMINGS (Subject to Change)

Class II to XII	Time
Summer (1 April - 30 November)	7.30am - 1.30pm
Winter (1 December - 30 March)	8.30am - 1.30pm

## PARENTAL INTERACTION

- Parental cooperation and regular communication is essential to help the children blossom and bloom. Mutual benefits will accrue only when there is a meaningful exchange of information between home and school.
- To make it convenient for parents to meet the teachers throughout the year for discussing relevant issues, parents are requested to meet the teaching faculty according to the given schedule.

The school shall restrict entry of parents if the appointment with school authority is not fixed earlier. No parent shall be allowed to bring in any guest or members of the family whose name and photograph are not present with the school security house. Entry shall be denied to such members. Kindly note that this is to ensure complete safety and security of your ward.

## DAYS & TIMINGS TO MEET

		Summer	Winter
Class	Day	Time	Time
Nursery to V	(Thursday)	7:30-8:00 AM	8:30-9:00 AM
VI to XII	(Working Saturday)	7:30-8:00 AM	8:30-9:00 AM
Pro-Vice Chairperson / Director	Monday-Tuesday (With Prior appointment)	10.00-11.30 AM	10.00-11.30 AM
Principal/Headmistress / Headmaster/ Co-coordinators'	Monday - Wednesday (With Prior appointment)	9:00-10.00 AM	9:00-10.00 AM
Accounts	(Monday-Friday)	8:00 AM-12:30 PM	8:30AM-12:30 PM

## PTM SCHEDULE 2022-23

PTM	Nur-II	III-V	VI-VIII	IX	X	XI	XII
PTM-I	7 May, 2022 (New Parent)	7 May, 2022 (New Parent)	7 May, 2022 (New Parent)	7 May, 2022 (New Parent)	7 May, 2022 (New Parent)	-	7 May, 2022 (New Parent)
PTM I A	14 May, 2022 (KG-II) Selected student	14 May, 2022	14 May, 2022	14 May, 2022	28 May, 2022 All	-	28 May, 2022 All
PTM II	27 August, 2022	27 August, 2022	27 August, 2022	27 August, 2022	27 August, 2022	27 August, 2022	27 August, 2022
PTM - III	15 October, 2022	15 October, 2022	15 October, 2022	15 October, 2022	15 October, 2022	15 October, 2022	15 October, 2022
PTM - IV	14 January, 2023	14 January, 2023	14 January, 2023	28 January, 2023	28 January, 2023	28 January, 2023	28 January, 2023

- Note: 5 Marks in each term are allotted to students for parent attendance in PTM & other events.

## ASSESSMENT MODEL & EXAMINATIONS

- Attendance for all examination is mandatory.

### EXAMINATION

- Attendance for all examination is mandatory.

### EXAMINATION FOR SESSION 2022-23

#### Nur-II (No Exam)

Class III - Four Unit Tests

Class IV - Three Unit tests out of which best two unit tests will be considered and Annual examination will be conducted.

Class V- Two Unit tests, Half Yearly and Annual exam will be conducted.

- No retest will be taken.
- Performing Arts evaluation will be conducted during their regular periods.
- Orals for various subjects shall be conducted during the days of the examination.

### PROMOTION CRITERIA FOR CLASSES VI TO X

- Class X promotion criteria as per CBSE Guidelines.

#### For Classes VI - IX

- Final result will be based on scores in 2 unit tests + Half Yearly + Annuals.
- Pass percentage in each subject - 33% in theory as well as in practicals.
- Students getting less than 33% marks in two subjects will not be promoted irrespective of the aggregate.
- Students having less than 75% attendance (Class VI-X) may be barred from taking Annual Exams.
- No Retest will be taken.

#### 2) Co-scholastic Activities

Following activities will be graded on a 3-point grading scale (A to C) :

- a) Work education or prevocational education (clubs)
- b) Art education
- c) Health and physical education
- d) Performing Arts.

#### 3) Discipline -

Class Teacher will be grading the student on a 3 point scale (A to C).

IT IS MANDATORY TO PASS SEPARATELY IN BOARD / ANNUAL EXAMINATION AND INTERNAL ASSESSMENT AS PER CBSE GUIDELINES.



## EXAMINATION CLASSES XI-XII

There will be three cycle tests, half yearly and annuals for class XI and three cycle tests, half yearly, two pre-boards for class XII (Board exams as per CBSE guidelines).

### EVALUATION AND PROMOTION CRITERIA CLASS XI

- Final result will be a cumulative one (3 unit tests + Half Yearly + Annuals)
- Pass percentage in subject – 33% in theory as well as in practicals.
- Students getting less than 33% marks in two subjects will not be promoted irrespective of the aggregate.
- Students having less than 75% attendance (Class XI-XII) may be barred from taking Annual Exams.
- No Retest will be taken.

Important- If a student is found using unfair means in the exams, zero will be awarded to him/ her the first time and will be debarred from any recognition from the school authorities for that academic year. If he / she repeats the same, the student will be asked to leave the school.



## EVALUATION AND PROMOTION

**Class Nursery – III:** Assessment is done on the basis of Evaluation/tests and attendance. Orals of Class Nursery-II will be conducted in their respective periods.

**Class IV - V:** The assessment for classes IV & V will be done on the basis of the marks scored in Unit Test tests, half yearly examination and annual examination.

**Class VI – IX:** The assessment for class VI – X will be done on the basis of the marks scored in Unit Test tests, half yearly examination and annuals examination.

### PROMOTION POLICY

- **NURSERY TO CLASS V:** No student will be detained. However the parents will be guided, if necessary, to give their consent so that their ward may repeat the class to have better academic base.

### ATTENDANCE RULE

- The students must have minimum 75% attendance, failing which he/she may not be allowed to sit in the final examination and promotion may not be granted.

### PERFORMING ARTS

**Note:** Class III – X – Examination for Performing Arts will be taken according to dates fixed by Prachin Kala Kendra in the month of August to October. Exam will be theory as well as practical. Dates will be intimated later on. There will not be any exam in UT/Unit Test.



### Class - III

Exam Type	Date
Unit Test - I	06 July - 10 August, 2022
Unit Test - II	07 September - 12 October, 2022
Unit Test - III	09 November - 14 December, 2022
Unit Test - IV	08 February - 15 March, 2022

### Class - IV

Exam Type	Date
Unit Test - I	06 July - 10 August, 2022
Unit Test - II	07 September - 12 October, 2022
Unit Test - III	09 November - 14 December, 2022
Annuals	08 February - 15 March, 2022

### Class - V

Exam Type	Date
Unit Test - I	06 July - 10 August, 2022
Half Yearly	07 September - 12 October, 2022
Unit Test - II	09 November - 14 December, 2022
Annuals	08 February - 15 March, 2022

### Classes - VI-VIII

Exam type	Date
Unit Test - I	06 July - 17 August, 2022
Half Yearly	12 September - 26 September, 2022
Unit Test-II	02 November - 14 December, 2022
Annuals	01 March - 15 March, 2023

### Class - IX

Exam Type	Date
Unit Test - I	06 July - 17 August, 2022
Half Yearly	12 September - 26 September, 2022
Unit Test - II	12 October - 23 November, 2022
Unit Test - III	07 December, 2022 - 01 February, 2023
Annuals	01 March - 15 March, 2023

### Class - X

Exam Type	Date
Unit Test - I	20 April - 28 May, 2022
Unit Test - II	06 July - 17 August, 2022
Half Yearly	12 September - 26 September, 2022
Unit Test - III	16 November - 21 December, 2022
Pre Board - I	-
Pre Board - II	-
Board	As Per CBSE



## Classes - XI

Exam Type	Date
Unit Test - I	20 July - 24 August, 2022
Half Yearly	12 September - 26 September, 2022
Unit Test - II	12 October - 16 November, 2022
Unit Test - III	07 December, 2022 - 25 January, 2023
Annuals	20 February - 06 March, 2023

## Class -XII

Exam Type	Date
Unit Test - I	20 April - 28 May, 2022
Unit Test - II	06 July - 17 August, 2022
Half Yearly	12 September - 26 September, 2022
Unit Test - III	16 November - 21 December, 2022
Pre Board - I	-
Pre Board - II	-
Board	As Per CBSE



## Classes - III-V

### Unit Test - I

Date	Class III	Class IV	Class V
06.07.2022	-	Maths	Maths
13.07.2022	Hindi	Hindi	Hindi
20.07.2022	English	English	English
27.07.2022	EVS	EVS	EVS
03.08.2022	Computer	Computer	Computer
10.08.2022	Maths	III Language	III Language

### Unit Test - II / Half Yearly

Date	Class III	Class IV	Classes - V (Half Yearly)
07.09.2022	-	Maths	Maths
14.09.2022	English	Hindi	Hindi
21.09.2022	Hindi	English	English
28.09.2022	Maths	EVS	EVS
07.10.2022	EVS	Computer	Computer
12.10.2022	Computer	III Language	III Language

### Unit Test - III / II

Date	Class III	Class IV	Class V (UT-II)
09.11.2022	-	English	English
16.11.2022	English	Hindi	Hindi
23.11.2022	Hindi	Maths	Maths
30.11.2022	Maths	EVS	EVS
07.12.2022	EVS	Computer	Computer
14.12.2022	Computer	III Language	III Language

### Unit Test - IV / Annuals

Date	Class III	Classes (IV - V)- Annual
08.02.2023	-	English
15.02.2023	English	Hindi
22.02.2023	Hindi	Maths
01.03.2023	Maths	EVS
10.03.2023	EVS	Computer
15.03.2023	Computer	III Language





## Classes - VI-VIII

### Unit Test - I

DATE	CLASS VI	CLASS VII	CLASS VIII
06.07.2022	English	II Language	English
13.07.2022	Maths	English	II Language
20.07.2022	II Language	Social Studies	Maths
27.07.2022	Social Studies	Computer	Science
03.08.2022	Computer	Science	III Language
10.08.2022	Science	Maths	Social Studies
17.08.2022	III Language	III Language	Computer

### Unit Test - II

DATE	CLASS VI	CLASS VII	CLASS VIII
02.11.2022	English	II Language	English
09.11.2022	Maths	English	II Language
16.11.2022	II Language	Social Studies	Maths
23.11.2022	Social Studies	Computer	Science
30.11.2022	Computer	Science	III Language
07.11.2022	Science	Maths	Social Studies
14.12.2022	III Language	III Language	Computer



## Class - IX

### Unit Test - I

Date	Class (IX)
06.07.2022	Art / Hindi Additional
13.07.2022	English
20.07.2022	Maths
27.07.2022	II Language / Music
03.08.2022	Book Keeping / I.T.
10.08.2022	Science
17.08.2022	S. Studies / C.A.

### Unit Test - II

Date	Class (IX)
12.10.2022	Art / Hindi Additional
19.10.2022	English
28.10.2022	II Language / Music
02.11.2022	Maths
09.11.2022	Book Keeping / IT
16.11.2022	Science
23.11.2022	Social Science / C.A.

### Unit Test - III

Date	Class (IX)
07.12.2022	Art / Hindi Additional
14.12.2022	English
21.12.2022	II Language / Music
11.01.2023	Maths
18.01.2023	Science
25.01.2023	S. Studies / C.A.
01.02.2023	Book Keeping / I.T.



## Class - X

### Unit Test - I

Date	Class (X)
20.04.2022	English
27.04.2022	II Language
04.05.2022	Maths
11.05.2022	S. Science / Computer Application
18.05.2022	Science
28.05.2022	Hindi Additional

### Unit Test - II

Date	Class (X)
06.07.2022	Maths
13.07.2022	Hindi Additional
20.07.2022	Science
27.07.2022	II Language
03.08.2022	English
10.08.2022	S. Studies / Computer Application

### Unit Test - III

Date	Class (X)
16.11.2022	Hindi Additional
23.11.2022	II Language
30.11.2022	Science
07.12.2022	S. Studies / Computer Application
14.12.2022	English
21.12.2022	Maths



- Class -XI

Unit Test - I

Date	Class (XI)
20.07.2022	English
27.07.2022	Biology / B. Studies
03.08.2022	Physical Education / I.P. / Foreign Language / C.S. / Psychology
10.08.2022	Maths / Music / Geography
17.08.2022	Chemistry / Economics / History / Commercial Art
24.08.2022	Physics / Account / Pol. Science

Unit Test - II

Date	Class (XI)
12.10.2022	English
19.10.2022	Biology / B. Studies
28.10.2022	Physical Education / I.P. / Foreign Language / C.S. / Psychology
02.11.2022	Maths / Music / Geography
09.11.2022	Chemistry / Economics / History / Commercial Art
16.11.2022	Physics / Account / Pol. Science

Unit Test - III

Date	Class (XI)
07.12.2022	English
14.12.2022	Biology / B. Studies
21.12.2022	Physical Education / I.P. / Foreign Language / C.S. / Psychology
04.01.2023	Maths / Music / Geography
11.01.2023	Chemistry / Economics / History / Commercial Art
18.01.2023	Physics / Account / Pol. Science



## Class - XII

### Unit Test - I

Date	Class (XII)
20.04.2022	Physics / Account / Pol. Science/KTPI
27.04.2022	Biology / B. Studies / French
04.05.2022	Physical Education / I.P. / C.S. / Psychology / German
11.05.2022	Maths / Music / Geography
18.05.2022	Chemistry/ Economics / History / Commercial Art
25.05.2022	English

### Unit Test - II

Date	Class (XII)
06.07.2022	Physics / Account / Pol. Science/KTPI
13.07.2022	Biology / B. Studies / French
20.07.2022	Physical Education / I.P. / German /C.S. / Psychology
27.07.2022	Maths / Music / Geography
03.08.2022	Chemistry/ Economics / History / Commercial Art
10.08.2022	English

- Half Yearly 08 September - 23 September, 2021

### Unit Test - III

Date	Class (XII)
16.11.2022	Physical Education / I.P. / German /C.S. / Psychology
23.11.2022	Biology / B. Studies / French
30.11.2022	Physics / Account / Pol. Science/KTPI
07.12.2022	Maths / Music / Geography
14.12.2022	Chemistry/ Economics / History / Commercial Art
21.12.2022	English



## SCHOLASTIC & PROFICIENCY AWARDS VI - VIII

- Scholar Badge is awarded to students of class VI onwards provided they have secured a minimum of 85% in the aggregate and 80% and above in all subjects .
- They have minimum 85% attendance in the class.
- They have taken all terminal examinations conducted by the school and not absented themselves for the weekly test.
- Should have 'A' grade in scholastic graded subjects.
- Minimum 'B' grade in all non scholastic subjects (PA ,Sports and clubs)
- Scholar Blazer is awarded to students who are scholar badge holders for 3 consecutive years.
- Awards are given to students holding first, second and third rank in class amongst all sections.
- Students scoring highest marks in a subject in the class in all sections (above 75%).
- 100%attendance badge is given to all students with full attendance for academic session. (However, care should be taken that the child does not attend school when he / she is unwell purely to maintain his / her 100% attendance record.)
- Students are also rewarded for exceptional performance in: Dance, vocal music, instrumental music, art and sports according to awards & participation in various competitions.

## SCHOLASTIC & PROFICIENCY AWARDS IX & X

- For classes IX - X scholar badge will be awarded to the students who get 85% with copy for Class IX and 90% for class X + A grade in co-scholastic .
- They have minimum 85% attendance in the class.
- They have taken all terminal examination conducted by the school without any absence.
- Scholar Blazer is awarded to students who are scholar badge holders for 3 consecutive years.
- 100%attendance badge is given to all students with full attendance for academic session. (However, care should be taken that the child does not attend school when he / she is unwell purely to maintain his / her 100% attendance record.)
- Students are also rewarded for exceptional performance in: Dance, vocal music, instrumental music, art and sports as per participation, award won in various competitions.

## SCHOLASTIC & PROFICIENCY AWARDS XI

- Minimum Attendance 85%
- Aggregate Marks 85%
- In each subject 80%
- Taken all terminal exams without only absence.
- Should have 'A' grade in scholastic subjects.
- Scholar gown can be given to the students who are scholar badge holders for three consecutive years.



## ROLLING TROPHIES

- Paterna Saïffudin Award for best scholastic achievement will be provided.
- Mater Shakina Award for best student in sports.
- Harsh Wardhan Award for best student in co-curricular activities
- Students are also rewarded for exceptional performance in: Dance, vocal music, instrumental music, art and sports as per participation, award won various competitions.
- Avik Roy English Scholarship to outstanding scores in English for students of Classes V, VIII, X and XI.

### Criteria for Selection:

- Highest aggregate score in English (Class V) Primary School
- Highest aggregate score in English (Class VIII) Middle School
- Highest aggregate score in English in board (Class X) Senior School.
- Highest aggregate score in English (Class XI) Senior Secondary

## READING ROCKET AWARD

- Reading Rocket award will be given to the students at the end of the year depending upon the numbers of books they read in one year.
- The books can be issued from the library.
- The books should be apart from your syllabus.
- The child should report to the Librarian/CT after reading one book.
- For reading any other book except those issued from the library, the librarian/CT should be informed.
- The target should be achieved a fortnight before the last working day of the session.
- Only one book will be assessed at a time by the librarian in their library periods.
- Record of the books read should be maintained by the child duly signed by the librarian.
- Only the books prescribed by the librarian will be considered for the award

## THE MINIMUM NUMBER OF BOOKS TO BE READ FOR AWARDS IS MENTIONED BELOW:

Class	Level I	Level II	Level III
I	10 Stories	15 Stories	25 Stories
II	15 Stories	20 Stories	25 Stories
III	15 Stories	20 Stories	30 Stories
IV & V	20 Books	30 Books	40 Books
VI onwards	10 Books	20 Books	35 Books

## SCHOOL DRESS CODE

**Identity cards:** The students must wear their identity card daily to the school. The school ID card will be provided by the school at minimal cost.

Students should be habitually **clean** and always neatly dressed. The **school uniform** should be worn on all working days and for all school functions. Students who are slovenly dressed or not in proper uniform will be sent back home. **Casual clothes are not allowed in the school.**

Girls are allowed to wear only green color hair bands.

Sikh Boys should wear green color head gear. Only green color caps or mufflers should be worn in winters.

Students from class VI-XII will wear Khadi uniform on all Mondays.

All boys (except Sikhs) must wear their hair short. Girls must tie their hair neatly with black bands. Girls are allowed to wear only small earrings and studs

Students are strictly prohibited from applying mehndi, nail paint or hair color. Strict action will be taken against defaulters. Boys are not allowed to come to school wearing studs etc in ears or on any other body part.

**During the dengue/chickengunia season, students have to wear white full sleeved school T-shirt and white trouser.**

school uniform to be worn on all school outings and excursions.

**Students may not be allowed to board the bus if he/she is not in proper uniform as mentioned above.**

**All uniforms are available in school uniform shop.**

## WINTER SCHOOL UNIFORM

Boys	Girls
<ul style="list-style-type: none"><li>• Warm Grey Trousers.</li></ul>	<ul style="list-style-type: none"><li>• Warm Grey Trousers.</li></ul>
<ul style="list-style-type: none"><li>• White Full Sleeved Shirt With School Logo</li></ul>	<ul style="list-style-type: none"><li>• White Full Sleeved Shirt With School Logo</li></ul>
<ul style="list-style-type: none"><li>• Blazers (Compulsory)- From Class - 1</li></ul>	<ul style="list-style-type: none"><li>• Blazers (Compulsory)- From Class - 1</li></ul>
<ul style="list-style-type: none"><li>• Green Sweater (Half &amp; Full)</li></ul>	<ul style="list-style-type: none"><li>• Green Sweater (Half &amp; Full)</li></ul>
<ul style="list-style-type: none"><li>• School Tie</li></ul>	<ul style="list-style-type: none"><li>• School Tie</li></ul>
<ul style="list-style-type: none"><li>• School Track Suit</li></ul>	<ul style="list-style-type: none"><li>• School Track Suit</li></ul>
<ul style="list-style-type: none"><li>• Jumpers / Jacket</li></ul>	<ul style="list-style-type: none"><li>• Jumpers / Jacket</li></ul>

*\* Blazers are to be worn on all formal ceremonies in winters. Jackets and jumpers are not allowed on formal days.*



## SUMMER SCHOOL UNIFORM

Boys	Girls
<ul style="list-style-type: none"><li>White T-Shirt (With School Logo)</li></ul>	<ul style="list-style-type: none"><li>White T-Shirt (With School Logo)</li></ul>
<ul style="list-style-type: none"><li>White Shorts (Till Class VIII)</li><li>White Trousers (From Class IX Upwards)</li></ul>	<ul style="list-style-type: none"><li>White Skirts</li></ul>
<ul style="list-style-type: none"><li>White School Socks</li></ul>	<ul style="list-style-type: none"><li>White School Socks</li></ul>
<ul style="list-style-type: none"><li>Black Shoes as available in School Tuck-shop</li></ul>	<ul style="list-style-type: none"><li>Black Shoes as available in School Tuck-shop</li></ul>

## SUMMER SPORTS UNIFORM

Boys	Girls
<ul style="list-style-type: none"><li>House Color T-Shirt (Red, Blue, Yellow)</li></ul>	<ul style="list-style-type: none"><li>House Color T-Shirt (Red, Blue, Yellow)</li></ul>
<ul style="list-style-type: none"><li>Grey Shorts</li></ul>	<ul style="list-style-type: none"><li>Grey Divided Skirts</li></ul>
<ul style="list-style-type: none"><li>Sports Shoes</li></ul>	<ul style="list-style-type: none"><li>Sports Shoes</li></ul>
<ul style="list-style-type: none"><li>Sports Grey Socks</li></ul>	<ul style="list-style-type: none"><li>Sports Grey Socks</li></ul>

NOTE: ONLY GREEN COLOUR HAIR BANDS, HEAD GEAR, CAPS AND MUFFLERS ARE TO BE WORN IF REQUIRED.

## UNIFORM (SEPTEMBER TO NOVEMBER: Prevention against Dengue & Chickengunia)

Boys	Girls
<ul style="list-style-type: none"><li>White Full Sleeves T-Shirt (With School Logo)</li></ul>	<ul style="list-style-type: none"><li>White Full Sleeves T-Shirt (With School Logo)</li></ul>
<ul style="list-style-type: none"><li>White Trousers</li></ul>	<ul style="list-style-type: none"><li>White Trousers</li></ul>
<ul style="list-style-type: none"><li>White School Socks</li></ul>	<ul style="list-style-type: none"><li>White School Socks</li></ul>
<ul style="list-style-type: none"><li>Black Shoes as available in School Tuck-Shop</li></ul>	<ul style="list-style-type: none"><li>Black Shoes as available in School Tuck-Shop</li></ul>

## MONDAY SCHOOL UNIFORM

White Khadi Kurta	White Khadi Pant	White School Socks with Black school shoes
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## SCHOOL'S RULES FOR THE STUDENTS OF DPS, SONEPAT

- Every student must carry his/her almanac and identity card to school each day.
- EVERY STUDENTS MUST WEAR UNIFORM AS PER THE TIME TABLE
- Every student must login on the website daily. The homework will be put on the Login to be opened via the website.
- Every students are allowed to enter or exit the school campus only in uniform.
- Students who come to school with their escorts should never leave before the escort arrives. In case of delay, they should report to the school office.
- Students who come to school on their own should arrive at school before the bell rings. The morning bell before a class or assembly is a signal for all to go to the assembly or to their respective classrooms. This should be done promptly and in silence.
- Changing of classrooms between periods should be done in an orderly manner and silently.
- Use of abusive language is unbecoming of any civilized individual. Students guilty of such use will be dealt with seriously.
- Care must be taken of all school property. No student should damage any school furniture, write or draw anything on the walls. Damage done should be reported at once to the class teacher. Recovery for any damage will be made from the concerned student. Recovery will be double the cost of damage.

- Lending or borrowing of money or other articles is strictly prohibited. No buying & selling of goods is permitted amongst students. Students found in any transaction of money / articles may be suspended.
- The school is not responsible for goods lost. It is not advisable to bring valuable articles (like expensive watches, fountain-pens, items of jewellery, ipods, play station etc. to the school. The items will be confiscated.
- The school reserves the right to suspend students whose progress in studies is unsatisfactory or whose conduct is harmful to other students.
- Parents and Guardians of all students should contact the teachers on the PTM days to note the progress of their wards.
- Parents and guardians must not visit their wards or teachers without the prior permission of the PVC/Director.
- The name, class and section of the pupil should be clearly marked on all the belongings of the students. Water bottles, blazers and jerseys should also bear the name of the student.
- Latecomers, uniform defaulters, students who do not do their home work regularly will be penalized.
- A student who uses unfair means during tests will be given no marks in the subject and a warning letter will be issued to this effect. Repetition of the same will result in dismissal.
- Students are not allowed to use the school telephone without the permission of the Receptionist. They will not be called to answer phone calls during school hours. The school has the STD/Local/ISD corner where the students may make calls with due permission from the class teachers.
- Office Bearers will wear their respective badges daily.
- Students using the school bus will maintain discipline in the bus. Bus facilities will be withdrawn in cases where discipline is not properly maintained.
- A sick child should not be sent to school. In case of an emergency, the person must carry a letter from the parent to take the child home.
- Students are not allowed to go to a relative's/friend's house from school.
- Students should not be dressed in casuals on birthday. No Entry is allowed in the school campus to the students unless they are in school uniform and having school I-card.
- Parents are requested to send the lunch box or art / craft material or any other material required along with the student. Any packet sent to school later will not be accepted due to security reasons.
- Khadi uniform has to be worn on all working Mondays for classes VI upward.
- During the dengue/chickengunya season, students have to wear white full sleeved school T-shirt and white trouser.
- NO CHILD WILL BE ALLOWED TO AVAIL HALF DAY LEAVE DURING THE SCHOOL HOURS DUE TO ANY REASONS
- MOBILES ARE NOT ALLOWED IN THE SCHOOL. ONCE CONFISCATED WILL NOT BE RETURNED BACK.

## DISCIPLINE

Adequate care is taken by the teachers to look into special cases & give them individual help & care. Although, in few cases it becomes mandatory to take strict disciplinary action on the following grounds:

- Disciplinary
- Unsatisfactory progress in work
- Use of abusive language
- Misuse/damage of school property
- Carrying of forbidden articles to the school
- No PDA (*Public display of affection*) between students is allowed.
- Buying and selling of any goods amongst students.
- Unparliamentarily language against any in the school.
- Inciting of any communal / regional / class biases.
- Wrong etiquette in the bus.

- In case of above mentioned cases, a red/yellow card will be issued.
- After individual counseling, if the behavior persists, a second warning will be issued which entitles the child for suspension from the school for a week after the '**DISCIPLINARY COMMITTEE MEET**'.
- The school reserves the right to expel the child after issuing slips.
- The parents can avail the facility of school counselor for any behavioral problems.
- The students who fall under the category of 'discipline challenge' will fare the '**DISCIPLINARY COMMITTEE**' constituting of the school Pro Vice Chairperson, Director, Headmaster, Coordinator, Class Teacher, Head Boy, Head Girl and Special invitees. The verdict of the committee is binding.

### Damage Charges

Students will be charged double the cost of articles for damage of school's property.

The standard penalty for some damages: -

• CCTV Camera	RS 7000
• Bathroom Fixtures	RS 5000
• Mobile Confiscation	RS 3000 and Mobile non-returnable
• Switch Board	RS 1500
• Any Other	RS 1000-5000

Other articles damaged shall be charged twice their cost price.



April 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
					Orientation new parents Nursery-XI	
4	5	6	7	8	9	10
New session Grades III-IX			New Session Grades Nursery-II	Knowing about school (School Tour)		*Ram Navmi
11	12	13	14	15	16	17
			Ambedkar Jayanti/ *Mahavir Jayanti	Good Friday		
18	19	20	21	22	23	24
English Language Activity Class XII		UT-I: Grades X & XII		Earth Day		
				Earth day celebration-Pre Primary		
25	26	27	28	29	30	
		UT-I: Grades X & XII				

\* UT-I Grades X and XII April 20-May 28

- May 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
May Day Assembly		UT-I: X and XII			PTM -New students Nursery-X & XII	
9	10	11	12	13	14	15
English Language Activity Grade X		UT-I: X and XII	Training young mind -Emphasis on Etiquette		PTM Selected Students KG- X	
16	17	18	19	20	21	22
English Language Activity Grade IX		UT-I: X and XII		Summer Fiesta- Pre primary & primary	Summer Break: Grades Nursery-V	
23	24	25	26	27	28	29
English Language Activity Grade VIII		UT-I: X and XII			PTM Grades X&XII	
30	31					
		Summer Break: Grades VI-XII				

PTM -I Grades X and XII (All)

PTM-Nursery-X (New students and selected students)

July 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
School Reopens: Grades Nursery-XII		UT-I Grades III-IX UT-II Grades X, XII	Cascading droplets-Pre primary			*Eid
11	12	13	14	15	16	17
		UT-I Grades III-IX UT-II Grades X, XII			Health Checkup Grades Nursery-XII begins	
18	19	20	21	22	23	24
English Language Activity Grade VII		UT-I Grades III-IX, XI UT-II Grades X, XII	Healthy mind dwells in a healthy body			
25	26	27	28	29	30	31
English Language Activity Grade VI		UT-I Grades III-IX, XI UT-II Grades X, XII	Dental day- dental hygiene and tooth care- pre Primary	Interhouse Photography competition IT Robotics competition Grades III-XII	Interhouse Photography competition IT Robotics competition Grades III-XII	

UT-I Grades III-V July 6-August 10

UT-I Grades VI-IX July 6- August 17

UT-I Grade XI- July 20- August 24

UT-II Grades X and XII July 6- August 17

August 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	
Interhouse Quiz-XII Prelims Science & Mathematics Quiz III-V		UT-I Grades III-IX, XI UT-II Grades X, XII				
8	9	10	11	12	13	14
Interhouse Quiz XI	*Muharram	UT-I Grades III-IX, XI UT-II Grades X, XII	*Raksha Bandhan	PATRIOTIC PALETTE - Kite making activity, making of Tri-Coloured Badges, reciting patriotic poems, colouring the National Flag Independence day celebrations		
15	16	17	18	19	20	21
Independence Day		UT-I Grades VI- IX and XI UT-II Grade X	Janmashtami		Swimming Competition Nursery-V	
22	23	24	25	26	27	28
Interhouse Quiz X		UT-I Grade XI	A beautiful mind- Know your Environmental Quotient (Quiz)		Artem PA Instrumental PTM- Nursery-XII	
29	30	31				

PTM -II Nursery-XII

Term-I Practicals Grade XII



September 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
			Celebrating Teacher's day		Swimming competition VI-XII	
5	6	7	8	9	10	11
Teacher's Day Assembly					Prep Leave-VI-XII	
Interhouse Quiz IX		UT-II Grades III-V	Prep Leave VI-XI	Prep Leave-VI-XII		
12	13	14	15	16	17	18
Half Yearly Grades VI-XII		UT-II Grades III-V				
19	20	21	22	23	24	25
		UT-II Grades III-V				
26	27	28	29	30		
Half Yearly Grades VI-XII		UT-II Grades III-V		SEB INTERVIEWS GANDHIAN ACTION- teachings of Mahatma Gandhi		

UT-II GRADES III-V September 7-October 12

Half Yearly Grades VI-XII September 12- September 26

October 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
					Autumn break	
3	4	5	6	7	8	9
Autumn Break	Autumn Break	Dussehra		UT-II Grades III-V	PTM VI-XII	
10	11	12	13	14	15	16
Interhouse Quiz VIII		UT-II Grade IX and XI UT-II Grades III-V	Celebrating World Student's day - birth anniversary of Former President of India APJ Abdul Kalam		PTM Nursery-V	
17	18	19	20	21	22	23
Interhouse Quiz VII		UT-II Grade IX and XI	An Arty dip - Candle and diya decoration		Diwali Break	Diwali Break
24	25	26	27	28	29	30
Diwali	Diwali Break	Diwali Break (Bhai Dooj)		UT-II Grade IX and XI	Investiture Ceremony Vocal & Dance Performance	

UT-II Grade IX October 12-November 23

UT-II Grade XI October 12- November 16

PTM-III Nursery-XII

November 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
	Haryana Day	UT-II Grades VI-IX & XI	Life skills Activity			
7	8	9	10	11	12	13
Interhouse Quiz VI	Guru Nanak Dev Jayanti	UT-II Grades VI-IX & XI UT-III Grades III-V	Practice for the Special Assembly			
14	15	16	17	18	19	20
Hindi Language Activity Grade X		UT-II Grades VI-IX & XI UT-III Grades III-V UT-III Grades X and XII	Practice for the Special Assembly			
21	22	23	24	25	26	27
Hindi Language Activity Grade IX		UT-II Grades VI-VIII & IX UT-III Grades III-V UT-III Grades X and XII	Practice for the Special Assembly			
28	29	30				
Hindi Language Activity Grade VIII		UT-II Grades VI-VIII UT-III Grades III-V UT-III Grades X and XII				

UT-II-Grades VI-VIII November 2- December 14

UT-III- Grades III-V November 9-December 14

UT-III- Grades X and XII November 16-December 21

December 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6	7	8	9	10	11
Hindi Language Activity Grade VII		UT-II Grades VI-VIII UT-III Grades III-V UT-III IX and XI UT-III X and XII				
12	13	14	15	16	17	18
Hindi Language Activity Grade VI		UT-II Grades VI-VIII UT-III Grades III-V UT-III IX and XI UT-III X and XII	Pre primary- Special Assembly on Unity in diversity			
19	20	21	22	23	24	25
		UT-II Grades VI-VIII UT-III IX and XI UT-III X and XII	Mathematics Day celebrations & Christmas Celebration	Winter break	Winter Break	-Christmas
26	27	28	29	30	31	

UT-III -Grades IX and XI December 7- , February 1, January 25

January 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
School reopens: Grades X-XII		UT-III- XI				
9	10	11	12	13	14	15
School reopens Grades Nursery- IX		UT-III IX and XI			PTM Nursery- VIII	
16	17	18	19	20	21	22
		UT-III IX and XI	Colour your imagination competition - Nursery & KG Best out of waste - Grades 1 & 2			
23	24	25	26	27	28	29
		UT III-IX	Republic Day	Practice of the competition - Kaviyo ka manch -Kavita vachan	PTM IX-XII	
30	31					

PTM IV- Nursery-XII

February 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
		UT-III-IX				
6	7	8	9	10	11	12
		UT IV Grades III-V	Prelims of the competition- Kaviyo ka manch -Kavita vachan- preprimary			
13	14	15	16	17	18	19
		UT IV Grades III-V	Kaviyo ka manch -Kavita vachan-sapno ki duniya/ Nanha bachpan- preprimary	Prep Leave-XI	*Maha Shivratri	
20	21	22	23	24	25	26
Annual exams Grade XI		UT IV Grades III-V			Prep Leave Grades VI-IX	
27	28					
Prep Leave Grades VI-IX	Prep Leave Grades VI-IX					

UT-IV- Grades Nursery-V- February 8- March 15

Annual Exams - Grade XI- February 20- March 6

Annual Exams Grades VI-IX- March 1- March 15

March 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
		Annual Exams VI-IX UT IV Grades III-V				
6	7	8	9	10	11	12
Annual exams Grade XI end	Holi	Holi		UT IV Grades III-V	Working	
13	14	15	16	17	18	19
Result Grade XI		UT IV Grades III-V Annual Exams VI-IX end	Session Ends Grades Nursery-IX			
20	21	22	23	24	25	26
New Session XII begins		Result Grade IX	Result Grades Nursery-V	Result Grades VI-VIII		
27	28	29	30	31		
New session X begins						

## PAYMENT OF FEE

1. All fees are to be paid in cheque/DD/online (for online fee payment visit at [www.dps.in](http://www.dps.in)).
2. If fees is not paid in full, by the due date, late fee of Rs. 100/- upto 20th of the month, late fee of Rs. 200/- upto 30th shall be levied.
3. If fee is not paid within the calendar month of the due date, the name of the student will be struck off the rolls. Re-admission fee, as applicable will be charged, if readmission is granted.
4. Parents have the option to deposit fees for a whole term in advance.
5. Defaulters on account of non- deposit of fee by due date shall deposit the outstanding dues (inclusive of late fee/fine/re-admission fee) through cash/pay order/bank draft only at school accounts office.
6. In case of refund or extra charges levied by the school, parents will deal directly with the school accounts office between 9.00 a.m. to 1.00 p.m. on any working day.
7. Transport fee will be charged for 11 months only.
8. One months' notice or fee in lieu thereof will be required in case of withdrawal from school or withdrawal of bus facility.
9. Post dated or outstation cheque is not acceptable in school accounts office in case of fee defaulters.
10. NO INTIMATION FOR FEE SCHEDULE WILL BE GIVEN SEPARATELY. FEE SCHEDULE IS IN LOGIN, ALMANAC, BOARDER'S HANDBOOK & FEE BOOKLET FOR YOUR REFERENCE.

Tuition fee (day scholars) to be paid in advance, quarterly, as under:

Payment of Fees	To be paid between
April to June	20th March to 10th April 2022
July to Sept.	1st to 18th July 2022
Oct. to Dec.	1st to 16th Oct. 2022
Jan. to March	1st to 16th Jan. 2023



## SCHOOL PRAYER

Our father,  
When we long for life  
Without trial and hard work,  
Without difficulties,  
Remind us that  
Oaks grow strong  
In contrary winds  
And diamonds  
Are made under pressure.  
With stout hearts  
May we see  
In every calamity  
An opportunity  
And not give way  
To the pessimist that  
Sees in every opportunity  
A calamity.  
Lord, when we are wrong,  
Make us willing to change  
And when we are right,  
Make us easy to live with.  
Amen

## NATIONAL ANTHEM

Jana Gana Mana Adhinayak Jaya he  
Bharat Bhagya Vidhata  
Punjab , Sindh , Gujrat , Maratha,  
Dravid utkal Banga  
Vindhya Himachal Yamuna Ganga,  
Uchchal Jaladhi Taranga  
Tab Shubha Name Jage,  
Tab Shubh Ashish Mange  
Gaye Tave Jaya Gatha  
Jana Gana Mana Adhinayak Jaya he  
Bharat Bhagya Vidhata  
Jaya he , Jaya he , Jaya he  
Jaya jaya jaya , jaya he